

SCHEME OF ASSESSMENT AND PROMOTION POLICY (2025-26)

CLASS - IX

ATTENDANCE

It is mandatory for every student to maintain a minimum attendance of 75%. Failure to meet this requirement will result in being prohibited from sitting for the final examination or promotion to the next grade level.

Students are strongly discouraged from missing exams unless there is an extreme emergency, such as a contagious illness, fracture, or similar urgent health condition. In such cases, a medical certificate or prescription from a licensed healthcare provider, along with relevant medical reports, must be submitted within 48 hours of the absence.

COMPONENTS OF EXAMINATION

EXAMINATION	ENG/HIN/MAT/SCI/SOCSCI/ SANS/FRN/GER			SKILL SUBJECT (FMM/AI/IT/ ANY OTHER)	DURATION OF EXAMINATION
		M.M	WEIGHTAGE(S)		
PT-1	Pen Paper Test	25	5	--	1 Hour + 5 Minutes of Reading Time
Mid Term Exam	Pen Paper Test	80	30	50 Marks	3 Hours + 15 Minutes of Reading Time (80 Marks Paper) 2 Hours + 15 Minutes of Reading Time for 50 Marks paper
PT-2	Pen Paper Test	25	5	--	1 Hour + 5 Minutes of Reading Time
Annual Examination	Pen Paper Test	80	50	50 Marks	3 Hours + 15 Minutes of Reading Time (80 Marks Paper) 2 Hours + 15 Minutes of Reading Time for 50 Marks paper

INTERNAL ASSESSMENT WILL INCLUDE

- PORTFOLIO (Class work, Peer Assessment, Self Assessment, Achievement of students in the subject, reflections, narrations and journals etc).
- MULTIPLE ASSESSMENTS (Quizzes, oral test, concept map, exit cards, visual expression etc.)
- SUBJECT ENRICHMENT ACTIVITIES (Map work and Project Work for Social Science, Speaking and Listening Skills for languages, Practical work for Science and Lab work for Mathematics)

THE MARKS OF INTERNAL ASSESSMENT WILL BE REFLECTED IN THE HALF YEARLY AND ANNUAL REPORT CARD

Note:-

For schools offering subjects such as Artificial Intelligence, Painting, Home Science, Hindustani Music, Computer Applications, Financial Marketing Management, or any other subject in place of the ones mentioned above, the respective guidelines and procedures for those subjects will be followed

accordingly.

CONSOLIDATED FINAL REPORT CARD FOR PROMOTION

The cumulative result will be calculated as per the following weightage(s):

COMPONENT	WEIGHTAGE (IN %)
Average of PT-1 & PT-2	5
Half Yearly	20
Portfolio	5
Multiple Assessment	5
Subject Enrichment Activities	5
Annual Examination	60
TOTAL	100

PASS CRITERIA

1. In the scholastic area, a student needs to **secure overall 33% marks (both Pen Paper Test & Internal Assessment taken together) (i.e D Grade)** to be able to pass that subject. The promotion is also subject to the condition that a minimum of 25% marks should be secured in Annual Examination.
2. A student scoring less than 33% (i.e E grade) in more than 2 subjects will be detained. Retest is permitted in maximum of 2 subjects only.
3. If any student fails in any one of the three elective subjects (i.e. Science, Mathematics and Social Science) and passes in the skill subject (offered as 6 additional subject) then that subject will be replaced by skill subject and the result will be computed accordingly.
4. If a student studies three compulsory subjects i.e., Science, Mathematics and Social Science (Subject 3, 4, 5) and also chooses to study a Skill subject (Subject 6) then the aggregate of best five including two languages (Subject 1 & 2) and the best three (from subject 3, 4, 5 & 6, including Skill subject) can be considered for calculation of percentage.
5. In order to be declared Pass in Skill subjects involving practical, a student has to secure 33% marks in practical and theory separately.
6. It is mandatory for a student to pass in the additional subject in class IX as per passing criteria. For students who are unable to meet the passing criteria, a retest will be scheduled. Failure to fulfill the passing criteria after retest will lead to surrender of the additional subject in Class X.

GRADING SCALE FOR SCHOLASTIC AREAS

(School will award grades as per the following grading scale)

MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
<33 (Essential Repeat)	E

Grace Marks:

Grace marks are not to be given to every student and are only awarded in special cases.

According to CBSE policy, Class IX and XI students can be awarded a maximum of 10 grace marks to reach the minimum required 33% marks in any subject allowing them to be promoted to next grade. This grace marks are given in exceptional circumstances and is solely at the discretion of the Principal.

Re-Examination/ Compartment (Class-IX)

A student scoring less than 33% (i.e E grade) in 2 subjects will be permitted retest in those subjects. The retest will be conducted within a month of Annual Examination.

The Compartment Examination will be conducted on the same pattern of Annual Examination i.e. three hours duration and 80 marks.

Missed Test / Exams

- A) Re-exam will be conducted along with compartment exam for cases of medical /on duty for competition /death of immediate family member.
- B) In any other specific case, the decision will rest with the school promotion committee.
- C) **Use Of Unfair Means:**

If a student is found engaging in any form of unfair practice during the course of an examination, the examination will be immediately cancelled, and the student will receive a zero for that test.

This is in accordance with the school's Zero Tolerance Policy. The policy applies to all examinations, including Periodic Tests, Unit Tests, Half-Yearly, and Mid-Term exams.

For the Annual Examination, the student will be required to appear for a re-test in the affected subject.

It may be noted, the School Principal reserves the right to take additional disciplinary action, as deemed necessary in case of academic dishonesty.

ASSESSMENT OF CO-SCHOLASTIC AREAS

School based assessment of Co-scholastic areas, Art Education, Health and Physical Education, Discipline will be internally assessed on the following 5 point scale.

GRADING SCALE FOR CO-SCHOLASTIC AREAS

GRADE	CONNOTATION
A	Outstanding
B	Excellent
C	Very Good
D	Good
E	Average